

August 2, 2010

Dear Parents,

The P.S.101 Planner is on all supply lists for Grades 2-6. More than 250 of you pre-ordered the P.S.101 2010-2011 Student Planner last spring; your children's planners will be waiting for them in their classrooms on the very first day. For those of you who have not yet ordered the planner, I encourage you to fill out the order form below and return it in your child's red folder the first week of school. Once again, the Parents' Association is coordinating the orders for the student planners; **orders are due by Friday, September 17th.** (Any questions, feel free to contact Marcia Parness at marciaparness@yahoo.com.)

Last year, teachers, parents, and students who had the planner reported that it was easy to use and extremely helpful in managing daily and long-term assignments. With large boxes to record assignments in every subject, the PS101 Planner is designed to help students stay organized and manage their workload. If every student is using the same planner, teachers can model valuable organization and time management skills that will last a lifetime. Furthermore, each teacher will be receiving a dry-erase Wall Chart to further enhance student accountability writing down assignments. This Planner also has a space for parent signatures and teacher comments and is therefore an excellent tool for maintaining communication among teachers, students, and parents.

I am confident that the planners will help our students stay organized and help us make you a partner in their education. Let's all "plan" to be on the same page!

Sincerely,

Valerie Capitolo
Principal

Return this form in your child's red folder in an envelope marked "P.A. Student Planner"

Please make checks payable to P.A. of P.S. 101Q.

Child's Name _____

Class _____

of Planners (\$4 each) _____ Cash _____ Check # _____ Check
Amt. _____

Phone Number _____

E-mail _____

If you have any questions, please email marciaparness@yahoo.com